

Faculty Senate Executive Council
Beaufort County Community College

February 6, 2013

Present: Jay Anders, Judith Meyer, Michelle Manning, Jeanne Martin, Aino Jackson

Call to order: Jay Anders called the meeting to order at 12:00 pm.

Minutes: Aino made motion to approve minutes from last meeting. Judith seconded. Motion carried.

Committee Updates

- **Administrative Council**
 - Jay unable to attend. Nothing to report.
- **Planning Council**
 - Jay reported Dr. Tansey recommended using Sharepoint, computer software with the capability to enter data for mission statement and vision. Planning Council members will be trained with its use.
- **Board of Trustees**
 - Jay reported the Property Committee is looking at replacing the vending machines in the cafeteria with Chick-Fil-A service on a trial basis. The sandwiches will be served from the SGA area. The plan is to have this service available weekly initially.
 - Jay reported the Education Committee has reworded the admission policy to include requirements to show an ability to benefit. Attachment of policy included.
 - A proposal for a campus walking trail is attached.
- **BCCC Foundation**
 - Discussion included the cost of an electronic sign for the college (\$41,000.00). The Board of Trustees and BCCC Foundation plan to share in this cost.
- **Faculty Affairs**
 - Judith reported security in offices is not an issue.
 - Judith reported request to change naming protocol for instructor email. Instructors will be receiving new email address this summer. Judith will write a resolution to present at the Faculty Senate Meeting next week.
 - Judith to write a resolution for a faculty directory on the BCCC website to present at the Faculty Senate Meeting next week.

- **Student Affairs**
 - Nothing to report
- **Instructional Affairs**
 - Nothing to report

Old Business

- Faculty Senate Bylaws (word changes to Article V – Duties of Officers and Faculty Senate appointment to committees) will be submitted with agenda for Faculty Senate meeting. The revisions will be presented at Faculty Senate for approval.

New Business

- Faculty Senate officers will be selected in March. Members interested in serving are to inform Jay by March meeting.
- Dr. Tansey conveyed a suggestion for faculty to wear caps and gowns at graduation. Concern was expressed about the cost of purchasing caps and gowns for faculty that needed the items.
- The Vice Present Administration question sessions have been completed. A decision will be made this week of the chosen candidate.

Adjournment: Jeanne made motion to adjourn. Michele seconded. Motion carried. Meeting adjourned at 1:00 pm.

Respectfully submitted,

Aino Jackson

Faculty Senate Secretary

Minutes approved at March19, 2013 Faculty Senate Council Meeting.

Forwarded to Jennie Singleton and Almeta Woolard.